



TUTOR APPLICATION

The information on this application is requested so that we can contact you regarding volunteer opportunities, match your skills, aptitudes, and interests to program needs, and determine your availability. This information will be available to staff who request volunteers.

Name: _____

Address: _____

City, State, Zip _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____
(Please indicate preferred number)

E-Mail Address: _____ Are you at least 18? Y / N Circle One: Male / Female

How did you hear about our program? _____

At which home would you prefer to tutor?

- Boys' Campus
 1140 W Jackson Blvd.
 Chicago, IL 60607
- Girls' Campus
 11600 S Longwood Dr.
 Chicago, IL 60643

CURRENT EMPLOYMENT

EMPLOYER	ADDRESS	SUPERVISOR	PHONE NUMBER

VOLUNTEER HISTORY

AGENCY NAME	FROM-TO	SUPERVISOR	PHONE NUMBER

Have you ever been employed by or volunteered for a program or department of Mercy Home for Boys & Girls?

- YES NO

EDUCATION

Circle Highest Level Completed	Elementary			High School				College				Post-Graduate			
	6	7	8	9	10	11	12	1	2	3	4	1	2	3	+

Degrees: _____

Personal Strengths: _____

DID YOU KNOW YOU COULD DOUBLE THE IMPACT YOU HAVE ON MERCY HOME'S KIDS?

Many companies honor their employees' volunteer commitment by matching hours with dollars. To find out how to have your volunteer hours matched, please consider contacting your Human Resources department.



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What days/times are you available to volunteer? Days: _____ Times: _____
(Tutoring takes place Monday-Thursday, see tutoring times below)

Length of service you anticipate: _____

Why are you interested in being a tutor for Mercy Home for Boys & Girls? _____

ACADEMIC SKILLS

Considering your academic skill level, which age group would you prefer to work with?

- Junior High High School Either
Both Campuses- 6:00 pm- 7:00 pm Boys' Campus- 6:30 pm- 7:30 pm
Girls' Campus- 7:00 pm- 8:00 pm

In what subject areas are you capable of tutoring a youth? (please check all that apply)

- English/Literature Spelling Algebra Biology Physics
 History/Social Sciences Basic Math Geometry Chemistry Religion

Are you competent in any languages other than English? (please specify) YES NO

Do you have any experience working with youth with learning disabilities or ADHD? (please specify) YES NO

Have you engaged in any unlawful actions which have led to convictions of any kind? YES NO

NOTE: IF YOU HAVE A POLICE RECORD OF ANY KIND, IT IS NECESSARY TO INDICATE THIS AND DISCUSS THE CIRCUMSTANCES WITH MERCY HOME PRIOR TO RECEIVING AUTHORIZATION TO WORK WITH CHILDREN. ALL TUTORS WILL UNDERGO A CRIMINAL BACKGROUND INVESTIGATION WHEN THEY START AS A TUTOR.

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REFERENCES

Please list all three references (work/professional or personal). Addresses *must be* complete. PLEASE PRINT

Name: Mr./Ms./Dr _____ Phone: _____

Address: _____

City, State, Zip: _____ Email: _____

Name: Mr./Ms./Dr _____ Phone: _____

Address: _____

City, State, Zip: _____ Email: _____

Name: Mr./Ms./Dr _____ Phone: _____

Address: _____

City, State, Zip: _____ Email: _____

PLEASE READ CAREFULLY AND SIGN BELOW:

The above information is true. I understand that providing false information is sufficient basis for the Mercy Home for Boys & Girls to reject this application. I further understand that a background review may be done to confirm any of the information given in this application. I give permission to Mercy Home for Boys & Girls to search for this information.

Mercy Home reserves the right to reject a candidate for any reason which the Agency, in its sole judgment, determines may either affect the best interest of a youth or the Agency. Furthermore, Mercy Home for Boys & Girls reserves the right to withhold the reason(s) for such refusal.

Volunteer Signature

Date

On a quarterly basis, Mercy Home would like to communicate with you via e-mail to notify you of information and events at Mercy Home. If you would prefer NOT to receive this information, please check this box.

PLEASE RETURN THIS APPLICATION AND ANY SUPPORTING MATERIALS TO:

Attn: Mary Ann Pilet - Volunteer Relations

Email: marpil@mercyhome.org

Mercy Home for Boys & Girls

1140 W Jackson Blvd.

Chicago, IL 60607

FAX: (312) 738-9250

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